



# PASS IT ON KIDS' SALE

sponsored by UMW  
Christ Church United Methodist  
4614 Brownsboro Road

## SPRING/SUMMER SALE March 12-14

**Pass It on Kids Sale** is a semi-annual, non-profit kids' consignment sale offering new and gently used kids' clothing, shoes, accessories, toys, books, equipment, furniture and maternity clothes.

We went to a **COMPUTERIZED** system beginning Fall/Winter Sale '08 and were very pleased with the outcomes. This allows us to be more efficient in paying our consignors and with checkout. The barcode tagging system is very user-friendly, allowing consignors to print tags from their home computers. This system will also allow consignors to view their inventory at the end of each sale day to determine their estimated earnings.

### CONSIGNORS:

We are now registering consignors and volunteers for the Spring/Summer '09 sale. Consignors will receive 60% of the selling price and our chosen mission project will receive 40%. There is a \$7.00 administration fee for all participants that will be deducted from your total earnings. Consignors are invited to shop the presale on Thursday evening (see schedule below). The links to registration are below.

#### New consignors:

[Set up account](#)

**\*\*Note:** Click on [need a consignor number](#) to register. Remember this number and your password. An email will be sent for confirmation. **\*\***

#### Returning consignors:

[Login to account](#)

**\*\*Note:** Password for returning consignors is preset to last 4 digits of your primary phone number. You may edit your password once you login for confidentiality. If no phone number was given by consignor, please use [nown](#) and you may change it once logged in. If you created a new password and cannot recall it, there is a help link to assist you. **\*\***

### WHAT TO SELL:

**CLOTHING:** Spring/summer clothing only. Size newborn -16. Must be on **child-sized hangers** hung with the hook pointing **LEFT**. Maternity clothes and size 10 and up may be hung on larger hangers. Clean, no holes, stains or missing buttons. Sets should be pinned securely together and to the hanger. Shoes, socks, accessories, etc, should be placed in a zip-loc bag with the tag placed inside.

**TOYS and EQUIPMENT:** Must be clean and in good condition with all parts intact. Any toys or equipment requiring batteries should include them. Small parts should be placed in zip-loc bags and attached to the main item with the tag taped securely. We are unable to accept any items that have

been recalled due to lead paint or safety hazards and no items meant to be placed in the mouth (i.e. teethingers)

**OTHER ITEMS THAT SELL:** Strollers, furniture, sports equipment, indoor/outdoor playsets, bikes, books, maternity clothes. Anything and everything for kids!

### **TAGGING INSTRUCTIONS:**

In this computerized system, consignors will first register and then will need to inventory all of their items. Once you login with your consignor number and password, you will have a menu option to choose to work with your consigned items. You will then enter item category, size, description (good place to mention brand names) and price (please use \$1.00 increments). A good rule of thumb for pricing items is 25-30% of retail. Also, you will need to check the box if you would like the item to be discounted at the half price sale on Saturday and check the box if you would like the item to be donated should it not sell.

You will be able to start and stop entering your inventory as often as you would like. To return to your inventory, you will simply need to login to the website using your consignor number and password. You must complete your inventory by Wednesday (3/11) at midnight.

We **HIGHLY** recommend that consignors use **light colored cardstock** for tag/barcode printing. This will reduce the number of lost tags and make it easier for the scanners to read all barcodes. When printing your tags from your home computer, please use **BLACK** ink and six tags will fit on a piece of 8 1/2 X 11 cardstock. Once your tags are printed, place the tag on the **LEFT** shoulder/side of the item and attach it with a **SAFETY PIN**.

### **VOLUNTEERS:**

Volunteers who work for 2 hours or more will shop **FIRST** at the presale on Thursday (see schedule below). Childcare is available for multiple shifts so **PLEASE** request it through the link below. Please include children's names and ages when making the request. Volunteers are vital to the functioning of the sale and are much appreciated! Click links below to sign up and to request childcare.

[Volunteer Signup](#)

[Childcare Request](#)

### **Spring/Summer Sale Schedule**

<b>Drop Off:</b>	Wednesday (3/11)	12:30-4:30 PM & 7:30-9:30 PM (Blankenbaker Lane entrance)
	Thursday (3/12)	9:00AM-4:00 PM (Blankenbaker Lane entrance)
<b>Presale:</b>	Thursday (3/12)	6:00-7:00 PM (Volunteers ONLY)
		7:00-8:00 PM (Consignors and Church Staff)
<b>Public Sale:</b>	Friday (3/13)	9:00AM-2:00PM
	Saturday (3/14)	9:00AM-2:00PM (HALF price sale on most items)
<b>Pickup:</b>	Saturday (3/14)	3:00-5:00 PM

**\*\* NOTE CHANGE IN PICKUP TIMES\*\***

**\*\*At 5:00 PM on Saturday all items not picked up will be donated\*\***

### **MAILING LIST:**

If you would like to be notified of future sales, please click link below to be added to the mailing list.

[Mailing list signup](#)

**ANY QUESTIONS?** Please email us at [passitonkidssale@yahoo.com](mailto:passitonkidssale@yahoo.com). Please contact Colleen Pittman at 243-8385 for additional questions.