

**Christ Church United Methodist
Administrative Council Meeting
January 28,2002**

Opening Time/Minutes The meeting opened with Dan Stokes leading Council members in **singing** "Lord, Listen to Your Children Praying. Neil Kuvin offered the opening prayer. Minutes from the September 2001 meeting were approve&

Administrative Council Objectives

Neil Kuvin outlined some of his objectives for Council meetings. Meetings should be prayerful and worshipful-, should highlight positive efforts of ministry team ; should include business reports from Trustees, Finance Committee, treasurer, and pastors; and should conclude with communion.

Ministry Teams Report

Steve Chappars, noted that tins is a strong program with 22 ministry teams. Two teams, S.A.M. and A.C.T., are in need of leaders. He hopes these positions will be filled before the February team meetings. Outreach Team Report: Sandy Brashear discussed the "Have a Heart for Portland" program, a churchwide project of selling Kroger gift certificates through Sunday school classes, Wednesday night programming, and in the church hallways. Five percent of the certificate sales goes to Portland. Ms. Brashear asked members to participate in the program and to "talk it up."

Weekday School Advisory Board Report

Jan Miller and Sara Hines pointed out that there is still a ministry team for the preschool, handling outreach. Ile Weekday School Advisory Board handles personnel and other issues. The board took a look at the nursery school and weekday school program budget and finances and found that the weekday nursery program showed a severe deficit. They came up with a plan to continue the nursery school program- The budget for preschool tuition has been changed to bring different classes' tuition in line with each other. The state has changed ratios; there is a smaller number of children per classroom, thus lower enrollment in the program Tuition for the Christ Church program is on par with comparable programs. Church members get early enrollment and tuition discounts. A new mission statement was presented for the weekday school ministry team The name will be changed to "Ministry (Parent Association) Team"; the words "Parent association" are an addition to the name. (Ministry team mission statement and 2002 preschool tuition budget projection filed with report.)

Pastors' Report

George Stunk welcomed now members of the Council. He has been talking with the staff about new ways of reaching out to more people and looking at ways of helping people grow in the faith. He also hopes to increase the servanthood quotient of the church. Jean Hawxhurst discussed an article about the Churches Uniting in Christ program Working with people from other denominations and a sign identifying the church as part of Churches Uniting in Christ are among the possibilities and goals of this program. Further discussion Will occur at a later time.

Finance Committee

Kathy Graham reported that the Finance Committee has been preparing and approving the church budget for 2002. She presented and discussed the 2002 proposed budget (filed with report). Revenue is broken into three categories: pledged contributions, non-pledged contributions, and

loose plate, Sunday school, and miscellaneous contributions. The proposed budget for 2002 is \$2,028,791, anticipating an increase in total revenue of about 10%. Expenses include an overall 5% raise for staff members. The apportionment is budgeted at 16%. Three new positions, two part-time and one full-time lay ministry position (to begin in the middle of the year), are included in the budget. A motion to approve the 2002 proposed budget passed.

Treasurer's Report

George Vest reported on items from the statement of operations and the balance sheet for the period ending December 31, 2001 (filed with report). Referring to the statement of operations, he noted that income for the year is just slightly over budget, but contributions are slightly under. Expenses are just a little over budget. The staff has done an excellent job of carrying out church programs. Apportionments are less than budget but greater than the previous year. The income from the sale of the parsonage was \$185,085. Referring to the balance sheet, total contributions exceeded expenses by \$23,724. The church is debt-free and still has cash of \$481,938 to start the new year. If it is needed, there is a line of credit, and the church can go to the bank and borrow money.

Trustees Re Robert Pfeiffer reported that the Trustees' top priority is parking and that 38 spaces will be added to the parking lot.

Called Charge Conference

Under the authority of Louisville District Superintendent Gary Chapman, Dr. Strunk called a charge conference to set the salaries of the church's three appointed pastors. The recommendations from the Staff Parish committee were as follows: George Strunk, \$78,838.73 base salary; Jean Hawxhurst, \$44,031.36 base salary; and Bonnie MacDonald, \$40,910.31 base salary. These salary recommendations were approved, and the charge conference was adjourned.

Closing time

Staff and Administrative Council members introduced themselves to the group. Those present at the meeting moved to the chapel for a time of prayers and praises, followed by communion.

Respectfully submitted
Beth Dixon, Recording Secretary